



Peace Corps Vacancy Announcement

Position Title:	Language and Cross-Cultural Facilitator (s) (Short-Term)
Location of Job:	Elbasan and Environs
Vacancy End Date:	December 7, 2014

Position Summary:

Under the supervision of the Language Coordinator the Language Language Cross Cultural Facilitator provides intensive Albanian language and Cross-Cultural training using Peace Corps curriculum and methodologies to small groups of Volunteers in training sites around the Elbasan region. Serve as on-site cross-cultural facilitators.

Major Duties and Responsibilities:

- Prepare and conduct lessons of Albanian for a small group (4-6) of adult Americans preparing to become Peace Corps Volunteers.
- Participate in a language teacher-training program in Elbasan before Volunteers arrive.
- Help with the development of language learning materials.
- Be available to help volunteers with language in their other activities in the community.
- Help volunteers learn more about living and working in Albania.
- Help volunteers better understand their experience with living in an Albanian host family.
- Provides support to American Peace Corps Trainees in their integration and cultural adaptation into Albanian communities.
- Provides input into the design of cross-cultural curriculum and sessions and assists in the implementation of cross-cultural learning tools and the assessment of Trainee progress in cross-cultural learning
- Full Time start date: 1 March 2015, Full Time end date: 30 June 2015 (with a break for 5 weeks; May 12-June 15)

Qualifications/Evaluation criteria

- Strong communication skills
- Experience as a member of a training team, interacting with diverse trainers
- Ability to think independently with little supervision
- Good organization and time management skills
- Strong service attitude and personal integrity
- Ability to work in a busy and intense team environment
- Experience with teaching a language or demonstrate strong potential to become a good teacher
- Willing to learn new approaches

Requirements

- University degree in relevant field is a minimum requirement.
- At least 1 year teaching experience is a minimum requirement.
- Preference will be given to candidates exceeding the minimum requirements in number of years teaching experience and other relevant certificates and qualifications.
- Oral and written fluency in both Albanian and English
- Cross-cultural experience, interacting with diverse trainees
- Ability to maintain clean background check.

CONTRACT AMOUNT:

The Peace Corps is an equal opportunity employer and it is the policy of the Peace Corps to provide equal opportunity in employment to all persons, to prohibit discrimination because of race, color, religion, sex, national origin, age, disability, or veteran status. It is the policy of Peace Corps Albania to pay wages similar to those paid by other local employers for similar work. Salaries are paid in Albanian Leke. The exact amount of the contract will depend on the qualifications of the employee. Short-Term positions are not eligible for additional benefits.

TO APPLY FOR THIS POSITION:

Application packages should include a current resume or CV, a cover letter explaining your qualifications for the position, any certificates or other documents that can demonstrate your skills and abilities; and the names and

contact information of three professional references. Application packages should be submitted via email to the Director of Management and Operations: information@al.peacecorps.gov. Hard copy applications received on or before the closing date may be submitted at the following address Monday – Friday between 9:00 and 5:00: Rr Besnik Sykja, Godina 2, Hyrja 1, Tirana. NO PHONE CALLS.

Incomplete applications will not be accepted. Only candidates selected for interviews will be contacted.